

MEETING OF THE FULL GOVERNING BODY
To be held remotely via Zoom at 4.00pm on Wednesday 8th July 2020

AGENDA

- 4.00pm **1. Apologies for Absence**
- 2. Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2019-20, or the receipt of gifts or hospitality
- 4.05pm **3. Minutes of Previous Meetings** - to ratify (previously approved by email)
- 3.1 Full GB Meeting held on 15th October 2019 (*attached*)
- 3.2 Governors’ Conference held on 25th January 2020 (*attached*)
- 3.3 Company AGM held on 25th January 2020 (*attached*)
- 4. Matters Arising** - to discuss any matters arising and not covered as a separate item
- 4.1 AGM – 25 Jan 20 - Approval of External School Auditors
- 4.15pm **5. Chair’s & Email Action** – to note items approved by the Chair or approved by GB by email since the last meeting (*if required*) and any other email correspondence:
- 5.1. **Chair’s Action and Closure Actions** – to report (*attached*)
- 5.2. **DfE & ESFA Letters** – to acknowledge receipt: ESFA ‘Dear Accounting Officer’ letter from Eileen Milner dated 21st April 2020 (*Received previously by email*)
- 5.3. **School Management Accounts** - to acknowledge receipt of monthly School Management Accounts, Balance Sheet and Cashflow Forecasts from November 2019 to May 2020 (*Received previously by email*)
- 4.20pm **6. Governing Body Matters** - to:
- 6.1 Approve revised standing orders (*attached*)
- 6.2 Receive update on GB membership and ratify election results (*attached*)
- 6.3 Approve GB meeting schedule for 2020-21 (*attached*)
- 4.30pm **7. Headteacher’s Report to Governors** – to receive verbal update on:
- 7.1 Current Schooling & Arrangements for wider School re-opening
- 7.2 Re-opening & Risk Assessment (*Received previously by email*)
- 7.3 Staffing, Safeguarding & Wellbeing
- 7.4 September 2020 Admissions
- 4.50pm **8. Finance Matters** – to receive and discuss:
- 8.1 School Finance – verbal update
- 8.2 School Budget 2020-21 & 3-Year Financial Forecast (*attached*)
- 8.3 CCHS Financial Regulations Amendment (*attached*)
- 8.4 ECC Internal Controls Evaluation Reports 1 & 2 (*attached x2*)
- 5.10pm **9. Premises Update** – to receive and discuss:
- 9.1 SSEF Project update (*attached*)
- 9.2 Photovoltaic Electricity proposal (*attached x3*)
- 9.3 Premises and Health & Safety Matters
- 5.20pm **10. Risk Register** – approval of Full GB section of Risk Register (*attached*)

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11. **GDPR** – to receive ECC IGS Annual Governor Report (*attached*)
- 5.25pm 12. **GB Sub-Committees** – to approve the minutes of the sub-committee meetings and receive verbal reports from sub-committee chairs:
- 12.1 Management Committee – 5th & 20th May 2020 & 11th June 2020 (*attached x3*)
 - 12.2 Facilities & Finance Committee – 24th June 2020 (*attached*)
 - 12.3 Curriculum Committee – 17th June 2020 (*attached*)
 - 12.4 Staff & Student Matters Committee – 3rd June 2020 (*attached*)
- 5.30pm 13. **School Activities - Residential Visits and One Day Overseas Trips** - to receive an update on changes to previously-approved and newly proposed visits (*attached*)
- 5.35pm 14. **School Term Dates** – to approve School term dates for AY 2021-22 (*attached*)
- 5.40pm 15. **Additional Information** – to receive questions on:
- 15.1 School Development Plan 2020-21 Overview (*attached*)
- 5.45pm 16. **Any Other Urgent Business** (to be agreed with the Chair beforehand)
- 5.50pm 17. **Date of Next Meeting** – to agree the next Full GB meeting as 8.15am on Friday 16th October 2020