

**MEETING OF THE FULL GOVERNING BODY**  
**At 8.15am on Friday 27<sup>th</sup> March 2020 in Room L1 (Languages Centre)**

**AGENDA**

- 8.15am    **1.    Apologies for Absence**
- 2.    Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2019-20, or the receipt of gifts or hospitality
- 8.20am    **3.    Minutes of the Meeting held on 15<sup>th</sup> October 2019** - to agree as a correct record (*attached*)
- 4.    Matters Arising** - to discuss any matters arising and not covered as a separate item
- 8.25am    **5.    Minutes of Other GB Meetings held since the last Full GB meeting** – to agree as a correct record and discuss any matters arising:
- 5.1**    Governors’ Conference held on 25<sup>th</sup> January 2020 (*attached*)
- 5.2**    Company AGM held on 25<sup>th</sup> January 2020 (*attached*)
- Approval of External School Auditors
- 8.35am    **6.    Chair’s & Email Action** – to note items approved by the Chair or approved by GB by email since the last meeting (*if required*) and any other email correspondence:
- 6.1.**    **Chair’s Action** – to report, if applicable
- 6.2.**    **DfE & ESFA Letters** – to acknowledge receipt: (1) ESFA – Eileen Milner dated 17<sup>th</sup> October 2019 re high executive pay in academies (*Received by email*)
- 6.3.**    **School Management Accounts** - to acknowledge receipt of Management Accounts, Balance Sheet and Cashflow Forecasts for November 2019, December 2019 and January 2020 (*Received by email*)
- 8.40am    **7.    Governing Body Matters** - to receive update on GB membership (*attached*)
- 8.45am    **8.    Headteacher’s Report to Governors** – to receive (*attached*)
- 9.00am    **9.    Capital Development & Financial Update** – to receive and discuss:
- 9.1**    SSEF Project update (*attached*)
- 9.2**    School Financial Forecast update (*item deferred*)
- 9.3**    Internal Controls Evaluation Report (*attached*) & Action Plan (*item deferred*)
- 9.15am    **10.    GDPR** – to receive ECC IGS Annual Governor Report (*attached*)
- 9.20am    **11.    Risk Register** – annual approval of Full Risk Register (*attached*)
- 9.25am    **12.    Senior Speech Day** – to discuss event
- 9.30am    **13.    GB Sub-Committees** – to approve the minutes of the sub-committee meetings and receive verbal reports from sub-committee chairs:
- 13.1**    Management Committee – 9<sup>th</sup> December 2019 & 9<sup>th</sup> March 2020 (*attached x2*)
- 13.2**    Facilities & Finance Committee – 2<sup>nd</sup> October 2019, 27<sup>th</sup> November 2019 & 12<sup>th</sup> February 2020 (*attached x3*)
- 13.3**    Audit Committee – one-off meeting - 27<sup>th</sup> October 2019 (*attached*)
- 13.4**    Curriculum Committee – 23<sup>rd</sup> November 2019 & 5<sup>th</sup> February 2020 (*attached x2*)
- 13.5**    Staff & Student Matters Committee – 27<sup>th</sup> November 2019 (*attached*)

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- 9.40am 14. **School Activities - Residential Visits and One Day Overseas Trips** - to receive an update on changes to previously-approved and newly proposed visits (*attached*)
- 9.45am 15. **Governor Reports**
- 15.1 **Governors' Visits** - to receive report(s) on visits taken since the last meeting
  - 15.2 **Governor Training** – to receive reports on any training undertaken, and discuss any plans or opportunities for training
  - 15.3 **Safeguarding** – to receive verbal report from Safeguarding Governor
  - 15.4 **Parents' Association Matters** - to receive report on PA activities from Governing Body representative (*attached*)
  - 15.5 **Better Buildings Committee** – to receive verbal report from Governing Body representative
- 10.05am 16. **Additional Information** – to receive questions on:
- 16.1 **School Development Plan 2019-20** – Mid Term Review (*attached*)
  - 16.2 **SSGS - Examination Comparison Data February 2020** (*attached*)
- 10.10am 17. **Any Other Urgent Business** (to be agreed with the Chair beforehand)
- 10.15am 18. **Date of Next Meeting** – to agree the next Full GB meeting as 8.15am on Friday 10<sup>th</sup> July 2020