

Income/Expenditure Report Draft Budget 2019/20

Income (£)	
Description	2019 - 20
School Allocation 11-16 years	3,366,860
Minimum Funding Guarantee	106,321
SEN top up funding	7,500
16-19 Allocation including Bursary	1,058,080
Rates Relief	32,750
Pupil Premium Income	24,370
Pension Rebate	150,000
Teachers Pay Grant	43,766
Total ESFA income	4,789,647
Student Print Credits	2,500
Surplus unrestricted income	3,500
Trip Income	400,000
Bank Interest	6,000
Catering Income - Chartwells	17,000
School Fund Donations	11,500
Music Peri Income (includes admin fee)	150,000
Caretaker's rental income	3,960
School Production Income	12,000
HMRC NI Relief	0
Lettings Income	147,000
Trips: Admin fee & surplus	45,000
Jack Petchy / Arkwright/PA donations	0
Mandarin After School	0
Total Unrestricted Income	798,460
DFCG Transfer in to Revenue	19,513
Total Revenue Income (£)	5,607,620

Expenditure (£)	
Description	2019 - 20
Teaching/Supply Staff Costs	3,372,836
Support Staff Costs	980,457
Apprenticeship Levy	1,377
Total Staffing Costs	4,354,670
Recruitment	21,000
Staff Training	19,000
Total Staff development	40,000
Insurance	25,500
Rates	32,750
Asset Management Plan	35,000
Cleaning	28,700
Kitchen Upkeep	3,000
Utilities	125,000
Furniture (non capital)	4,000
Grounds Maintenance	2,000
General Maintenance	26,000
Premises Contracts	34,500
Total Premises - Maintenance and services	316,450
IT Asset Replacement Plan	20,000
IT Maintenance	63,243
Total IT Spend	83,243
Pastoral & SEN	16,355
16-19 Bursary Awards	6,916

Pupil Premium Costs	24,370
Free School Meals	5,500
Admissions	26,250
Exam Fees	118,500
Curriculum (Total)	60,000
Total Supplies and Services - Educational Other	257,891
Marketing/Communication	2,625
Purchased Services	30,250
Reprographics	15,655
Telephones	5,000
Main Office	8,000
Contingency	40,000
Non recoverable VAT	1,250
Bank Charges	1,250
Other Staff Related Costs	8,800
Total Supplies and Services - Non Educational	112,830
School Fund Costs	15,000
Lettings Costs	1,000
Jack Petchy / Arkwright	0
Trips	400,000
Trip Costs	9,955
Total Other Support costs	425,955
SLT	5,000
Governors Expenses	3,365
Total Governance costs - Other	8,365
Total Revenue Expenditure (£)	5,599,404

In Year Surplus / (Deficit)	8,215
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Key Performance Indicators	2019 - 20
Total Staff Costs (£)	4,353,294
Total Staff Costs to EFA Revenue Income(%)	91%
Total Staff Costs to Total Income (%)	78%
Total Staff Costs as Proportion of Total Expense (%)	78%
FTE Teaching Staff	62.7
FTE Support Staff	33
Total FTE	95.7
Total Pupil Numbers by Lagged Pupil Numbers	967
Pupil Teacher Ratio as per Lagged Pupil Numbers	15.42
Average Teacher Cost (£)	53,793
Proportion of budget spent on the Leadership team (%)	6%
Spend per pupil for non-pay expenditure lines (£)	1288.64

Assumptions

Income

- 130 Year 12 Students in September 2019 and 160 Year 10 Students in September 2019
- ESFA funding per GAG statement for 2019/20
- Teachers Pay Grant estimate based upon ESFA guidance
- Teachers Pension Grant estimate assumed at projected 80% of cost (£150k of forecast £181k impact).

No guidance yet available from ESFA on top up application process. Projected confirmed funding of £110k

- Unrestricted Income assumptions virtually in line with 2018/19 budget/forecast.

Key changes: No HMRC NI relief included as this has now stopped.

Mandarin after school excluded from budget at this time but would be break even

- Trip income of £400,000 per previous years, assumes is wholly offset within expenditure

Expenditure

- Teaching and support staff costs include annual 2% cost of living increase and estimated performance related pay increases (STL include 1.5% cost of living increase)
- SLA replacement confirmed at starting on point 17
- Assistant head role not to be replaced in 2019/20
- Utilities cost increased to £125,000 per annum in line with latest annual forecast for 2018/19
- IT Asset Replacement plan costs reduced to £20,000 per annum (was £35,000 previously) due to server upgrade project
- Contingency expenditure included of £40,000
- Trip costs of £400,000 assumed to match income assumptions

Chelmsford County High School for Girls - Income/Expenditure Report

Income					
Nominal	Ledger	Account	Description	2018 - 19	2019 - 20
ACA1000	ACA_COSTCTR	AC00100	Basic Entitlement Age Weighted Pupil Unit (AWPU)	2,977,730	3,161,736
ACA1000	ACA_COSTCTR	AC00100	Deprivation	49,759	54,892
ACA1000	ACA_COSTCTR	AC00100	English as an Additional Language (EAL)	458	231
ACA1001	ACA_COSTCTR	AC00100	Lump Sum	150,000	150,000
			Total School Allocation	3,177,947	3,366,860
ACA1008	ACA_COSTCTR	AC00100	Minimum Funding Guarantee	130,221	106,321
			Total Minimum Funding Guarantee	130,221	106,321
ACA1000	ACA_COSTCTR	AC00100	ESG Protection	7,500	7,500
			Total ESG Protection	7,500	7,500
ACA1003	ACA_COSTCTR	AC00100	Total Programme Funding Formula	942,478	968,000
ACA1003	ACA_COSTCTR	AC00100	Total Programme Funding	67,718	56,320
ACA1004	ACA_COSTCTR	AC00100	Formula Protection Funding	48,199	26,844
ACA1013	ACA_COSTCTR	AC00100	Student financial support funding	6,744	6,916
			Total 16-19 Allocation	1,065,139	1,058,080
ACA1020	ACA_COSTCTR	AC00100	Rates Relief	32,750	32,750
			Total 20% Rates Relief	32,750	32,750
ACA1050	ACA_COSTCTR	AC00100	Pupil Premium Income	24,310	24,370
			Total Pupil Premium	24,310	24,370
ACA1075	ACA_COSTCTR	AC00120	Pension Rebate	0	150,000
ACA1075	ACA_COSTCTR	AC00120	Teachers Pay Grant	43,216	43,766
			Total Other EFA revenue income	43,216	193,766
ACA1143	ACA_COSTCTR	AC00150	Student Print Credits	2,500	2,500
ACA1120	ACA_COSTCTR	AC00150	Surplus unrestricted income	5,576	3,500
ACA1130	ACA_TRIPS	TRIPBALS1516	Trip Income	400,000	400,000
ACA1200	ACA_COSTCTR	AC00150	Bank Interest	6,000	6,000
ACA1125	ACA_COSTCTR	AC00150	Catering Income - Chartwells	17,000	17,000
ACA1220	ACA_COSTCTR	AC00200	School Fund Donations	11,500	11,500
ACA1122	ACA_COSTCTR	AC00150	Music Peri Income (includes admin fee)	147,600	150,000
ACA1090	ACA_COSTCTR	AC00150	Caretaker's rental income	3,690	3,960
ACA1090	ACA_COSTCTR	AC00210	School Production Income	12,000	12,000
ACA1090	ACA_COSTCTR	AC00150	HMRC NI Relief	3,000	0
ACA1105	ACA_COSTCTR	AC00300	Lettings Income	147,000	147,000
ACA1131	ACA_COSTCTR	AC00150	Trips: Admin fee & surplus	45,000	45,000
ACA1104	ACA_COSTCTR	AC00410	Jack Petchy / Arkwright	1,150	0
ACA1130	ACA_TRIPS	MAND1617	Mandarin After School	6,640	0
			Total (2016) Other Income	808,656	798,460
ACA7900	ACA_COSTCTR	AC00120	DFCG Transfer	20,223	19,513
			Total Transfer in Revenue from Capital (line 585)	20,223	19,513
Total Revenue Income				5,309,962	5,607,620

Expenditure					
Nominal	Ledger	Account	Description	2018 - 19	2019 - 20
			Teaching staff - Pay	2,546,261	2,512,045
			Teaching staff - Employers NI	259,691	255,426
			Teaching staff - Pension	414,865	594,852
			Teaching staff - Other	(9,000)	0
			Total Teaching staff	3,211,816	3,362,324
			Supply/Agency Teaching staff - Pay	8,500	8,500
			Supply/Agency Teaching staff - Employers NI	6	0
			Supply/Agency Teaching staff - Pension	1,401	2,013
			Supply/Agency Teaching staff - Other	0	0
			Total Supply/Agency Teaching staff	9,907	10,513
			Educational support - Pay	238,417	273,493
			Educational support - Employers NI	15,333	16,676
			Educational support - Pension	55,262	64,271
			Educational support - Other	0	0
			Total Educational support	309,012	354,439
			Premises Staff - Pay	154,577	161,096
			Premises Staff - Employers NI	6,350	6,745
			Premises Staff - Pension	35,814	37,858
			Premises Staff - Other	0	0
			Total Premises Staff	196,741	205,699
			Administrative Staff - Pay	333,794	320,272
			Administrative Staff - Employers NI	27,411	26,412
			Administrative Staff - Pension	76,416	73,635

			Administrative Staff - Other	0	0
			Total Administrative Staff	437,621	420,319
			Other Staff - Pay	430	0
			Other Staff - Employers NI	2	0
			Other Staff - Pension	99	0
			Other Staff - Other	0	0
			Total Other Staff	531	0
			Total Staffing	4,165,628	4,353,293
ACA2920	ACA_COSTCTR	AC01070	Apprenticeship Levy	1,410	1,377
			Total Indirect employee expenses	1,410	1,377
ACA5110	ACA_COSTCTR	AC01300	Recruitment	30,000	21,000
ACA6000	ACA_COSTCTR	AC01100	Staff Training	19,640	19,000
			Total Staff development	49,640	40,000
ACA3250	ACA_COSTCTR	AC02504	Rates	32,750	32,750
			Total Premises - Rates	32,750	32,750
ACA3000	ACA_COSTCTR	AC02002	Asset Management Plan	35,000	35,000
ACA3110	ACA_COSTCTR	AC02030	Cleaning	26,000	28,700
ACA5010	ACA_COSTCTR	AC02010	Kitchen Upkeep	3,000	3,000
ACA3210	ACA_COSTCTR	AC02502	Utilities	120,000	125,000
ACA5201	ACA_COSTCTR	AC02050	Furniture (non capital)	4,000	4,000
ACA3015	ACA_COSTCTR	AC02020	Grounds Maintenance	2,000	2,000
ACA3005	ACA_COSTCTR	AC02006	General Maintenance	24,000	26,000
ACA3156	ACA_COSTCTR	AC02004	Premises Contracts	32,750	34,500
			Total Premises - Maintenance and services	246,750	258,200
ACA3260	ACA_COSTCTR	AC02504	Insurance	25,500	25,500
			Total Insurance	25,500	25,500
ACA5300	ACA_COSTCTR	AC05020	IT Asset Replacement Plan	35,000	20,000
ACA5300	ACA_COSTCTR	AC05010	IT Maintenance	66,000	63,243
			Total Supplies and Services - Educational IT	101,000	83,243
ACA4135	ACA_COSTCTR	AC04006	Pastoral & SEN	10,500	16,355
ACA4040	ACA_COSTCTR	AC04008	16-19 Bursary Awards	6,744	6,916
ACA4035	ACA_COSTCTR	AC04009	Pupil Premium Costs	24,310	24,370
ACA5000	ACA_COSTCTR	AC04007	Free School Meals	5,000	5,500
ACA4135	ACA_COSTCTR	AC04004	Admissions	23,300	26,250
ACA4150	ACA_COSTCTR	AC04002	Exam Fees	108,000	118,500
ACA4010	ACA_COSTCTR	AC03002	Curriculum (Total)	57,000	60,000
			Total Supplies and Services - Educational Other (exclude IT)	234,854	257,891
ACA5110	ACA_COSTCTR	AC06012	Marketing/Communication	2,200	2,625
ACA5140	ACA_COSTCTR	AC06016	Purchased Services	29,500	30,250
ACA5400	ACA_COSTCTR	AC06006	Reprographics	15,500	15,655
ACA5100	ACA_COSTCTR	AC06004	Telephones	4,800	5,000
ACA5115	ACA_COSTCTR	AC06002	Main Office	8,000	8,000
ACA4010	ACA_COSTCTR	AC06008	Contingency	10,000	40,000
ACA6999	ACA_COSTCTR	AC08002	Non recoverable VAT	1,000	1,250
ACA5140	ACA_COSTCTR	AC01200	Other Staff Related Costs	8,250	8,800
			Total Supplies and Services - Non Educational	79,250	111,580
ACA6501	ACA_COSTCTR	AC04150	School Fund Costs	17,650	15,000
ACA5130	ACA_COSTCTR	AC04300	Lettings Costs	1,000	1,000
ACA4010	ACA_COSTCTR	AC04220	Jack Petchy / Arkwright	1,241	0
ACA6500	ACA_TRIPS	TRIPBALS1516	Trips	400,000	400,000
ACA5155	ACA_COSTCTR	AC04160	Trip Costs	9,925	9,955
			Total Other Support costs	429,816	425,955
ACA5155	ACA_COSTCTR	AC07002	Bank Charges	1,000	1,250
			Total Bank interest and charges	1,000	1,250
ACA5125	ACA_COSTCTR	AC06014	SLT	5,500	5,000
ACA5125	ACA_COSTCTR	AC06010	Governors Expenses	3,365	3,365
			Total Governance costs - Other	8,865	8,365
Total Revenue Expenditure				5,376,463	5,599,404
In Year Surplus / (Deficit)				(66,501)	8,215
Surplus / (Deficit) Brought Fwd				0	(66,501)
Cumulative Surplus / (Deficit) C/Fwd				(66,501)	(58,286)
Capital Income					
Nominal	Ledger	Account	Description	2018 - 19	2019 - 20
Total Capital Income				0	0
Capital Expenditure					

Nominal	Ledger	Account	Description	2018 - 19	2019 - 20
Total Capital Expenditure				0	0
In Year Surplus / (Deficit)				0	0
Surplus / (Deficit) Brought Fwd				0	0
Cumulative Surplus / (Deficit) C/Fwd				0	0

Key Performance Indicators	2018 - 19	2019 - 20
Total Staff Costs (£)	4,165,628	4,353,294
Total Staff Costs to EFA Revenue Income(%)	93%	91%
Total Staff Costs to Total Income (%)	78%	78%
Total Staff Costs as Proportion of Total Expense (%)	77%	78%
FTE Teaching Staff	64.6	62.7
FTE Support Staff	32.8	33
Total FTE	97.4	95.7
Total Pupil Numbers by Lagged Pupil Numbers	925	967
Pupil Teacher Ratio as per Lagged Pupil Numbers	14.32	15.42
Average Teacher Cost (£)	50,011	53,793
Proportion of budget spent on the Leadership team (%)	8%	6%
Spend per pupil for non-pay expenditure lines (£)	1309.01	1288.64