

Organisation:			Overall Opinion	Good Assurance	Previous outcome	Good Assurance	Direction of Travel	Static Compliance						
Chelmsford County High School for Girls			School Audit Attendees	Melissa Mulgrew	Previous audit date	25/04/2023	Date of this Audit	02/05/2024						
DP Lead:			Melissa Mulgrew		SIRO:		Stephen Lawlor							
Summary Findings			Audit Areas Overview:			Colour Key								
<p>The school have ensured their compliance with the General Data Protection Regulations by working diligently throughout the past year which has resulted in them retaining a good assurance outcome. They have demonstrated several areas of good practice such as full utilisation of the B1 reporting tool, they have processed and responded to a significant amount of Freedom of Information requests within the framework procedure; and their data collection forms have been actively minimised. The school have no actions following on from this audit other than to keep up to date with any framework changes and best practice sent out via the IGS newsletters. The overall outcome displays the school's commitment to complying with GDPR which is to be commended. Well done on all the hard work to date!</p>			Roles	Policy	Reporting		Critical priority issues identified							
			Records	Risk & Security	Training		Major priority issues identified							
			RoPA	Sharing	Suppliers		Moderate priority issues identified							
			Transparency	Marketing	Surveillance		No / Minor Issues identified							
										Not assessed as part of this audit by request or not applicable				
						Email address of Chair of Governors wnewton@cchs.co.uk								
Statutory Requests for Information Compliance [FOI/EIR]								Security of Processing						
No. of FOI / EIR received	No. of FOI / EIR closed	No. of FOI / EIR responded to in time	No. of Internal Reviews (IRs) received	No. of IRs Upheld	No. of ICO Complaints	No. of ICO Complaints Upheld	FOI/EIR % Compliance	Comment:	No. of Near miss/minor breaches	No. of Moderate breaches	No. of Major/Critical breaches	No. of breaches referred to ICO	B1 Tech tab completed	Backups held offsite
17	17	17	0	0	0	0	100%		4	3	0	0	Yes	Yes
Statutory Requests for Information Compliance [SAR]								Training & Awareness						
No. of SAR received	No of SARs closed	No. of SARs responded to in time	No. of complaints	No. of complaints Upheld	No. of ICO Complaints	No. of ICO Complaints Upheld	SAR % Compliance	Comment:	Current no. of staff	Current no. of staff trained	No. of Governors/Trustees	No. of Governors/Trustees trained	No. of awareness raising activities	No. Of Ancillary DP handouts given
0	0	0	0	0	0	0	#DIV/0!		148	148	12	12	0	855

DPO Comment:

You have maintained your Good level of compliance since your last audit and this is to be applauded. Your continued efforts to ensure all those working on behalf of the school understand their responsibilities to protect personal data supports your ability to comply with data protection law, protecting students, parent/carers, staff, volunteers and visitors.

Please keep up the excellent work and complete any audit recommendations to further improve your compliance. Do contact us at IGS@essex.gov.uk or by calling 0333 032 2970 for support whenever you need it. Remember our monthly IGS newsletters are a useful source of advice, guidance, and best practice. Do check out our site (<https://essexcountycouncil.sharepoint.com/sites/IGSDataProtectionOfficerService>) where you can access all framework documents, DPIAs from the library, training videos and so much more.