

CHELMSFORD COUNTY HIGH SCHOOL FOR GIRLS

**Minutes of the 13th Annual General Meeting of
Chelmsford County High School Academy Trust (Company Number 07445392)
held at the School at 2.25pm on Saturday 28th January 2023**

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| Present: | Steve Miles Stephen Lawlor Andrew Bonwick, Sarah De Souza-Ingle, Jenny Fowle, Jason Oster, Priya Rangaswamy, Lauren Smith, Aisha Sohail | Chair of Governors Headteacher |
| In Attendance: | Melissa Mulgrew Wendy Newton | Business Manager Clerk to Governors |
| Apologies: | Mary Argent, Richard Brown, Sarah Clements, Chris Lamberti, Funmi Osilaja, Richard Vass, Svetlana Warhurst | |

ITEM 1 – NOTICE OF MEETING

1. Notice of the meeting had been received on 8th July 2022.

ITEM 2 – APOLOGIES FOR ABSENCE

2. Apologies for absence were received and accepted from Mary Argent, Richard Brown, Sarah Clements, Chris Lamberti, Funmi Osilaja, Richard Vass, and Svetlana Warhurst.

ITEM 3 – DECLARATIONS OF INTEREST

3. There were no declarations of business interest further to those already stated on the Register of Business Interests for 2022-23, or conflicts of interest, or receipts of gifts or hospitality.

ITEM 4 – MINUTES OF THE PREVIOUS AGM

4. The minutes of the AGM held on 25th March 2022 had been received and approved by the Directors (Governors) at the Full GB meeting held on 8th July 2022. The previously approved minutes were received for information and noted.

ITEM 5 – APPROVAL OF COMPANY ACCOUNTS

5. Approval of the Company Accounts for the period 1st September 2021 to 31st August 2022 had been delegated to the Management Committee at the Directors' Meeting (Full GB meeting) on 20th October 2022. On the recommendation of the Facilities and Finance Committee, the Company Accounts had been approved by the Management Committee on 2nd December 2022, filed with the ESFA and published on the School website. The full Company Accounts had also been received electronically by all Directors (Governors) in December 2022.

6. **Decision.** The previous approval of the Company Accounts for the period 1st September 2021 to 31st August 2022 was noted and the Accounts formally ratified by the meeting.

ACTION

ITEM 6 – APPOINTMENT OF COMPANY AUDITORS

ACTION

7. The Directors (Governors) of the Academy Trust had agreed at the Company AGM in March 2017 to appoint School auditors for a three-year period, subject to continued acceptable performance. The meeting was advised that MWS were had been appointed as School auditors for the period September 2020 to August 2023 and continued to be satisfactory.

ITEM 7 – ANY OTHER BUSINESS

8. Academy Structure. The Clerk advised that the proposed new Company Articles of Association had been rejected by the DfE. Letters from the Governing Body relating to the issues of concern had since been sent to DfE but no reply had yet been received. A further update would be received at the next Full GB meeting on Thursday 23rd March 2023.

9. No further items of business were raised.

The meeting closed at 2.35pm.

S Miles
Chair of Governors

23rd March 2023