

MEETING OF THE FULL GOVERNING BODY

To be held at the School in Room V22 at 8.00am on Thursday 23rd March 2023

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2022-23, or the receipt of gifts or hospitality
3. **Minutes of the Meeting held on 20th October 2022** - to agree as a correct record (*attached*)
4. **Matters Arising** - to discuss any matters arising and not covered as a separate item below
5. **Minutes of the Governor Conference & Company AGM held on 28th January 2023** - to agree as a correct record and discuss any matters arising (*attached x2*)
6. **Chairs' & Email Action** – to note items approved by the Chair of Governors, committee chairs or approved by whole GB by email since the last meeting (*if required*)
 - 6.1 **Chairs' Action** – all chairs' actions taken since last meeting (*attached*)
 - 6.2 **DfE & ESFA Letters** - to acknowledge receipt, if applicable (*none since last meeting*)
 - 6.3 **School Management Accounts** - to acknowledge receipt of School Financial Management Accounts for October to December 2022 (*Not included in agenda pack, all sent previously by email*)
7. **Governing Body Matters:**
 - 7.1 **GB Membership** – to review current governor membership including terms of office, vacancies & committee membership (*attached x2*)
 - 7.2 **Company Structure** – to receive verbal update and discuss proposed change of Company Articles (*attached, if available*)
 - 7.3 **MAT** – to receive update
8. **Headteacher's Report** – to receive the Headteacher's Report to Governors (*attached*)
9. **SSEF, Capital Development & Financial Update** – to review the SSEF Project final accounts (*attached*), the 2023 DfE School Resource Management Self-Assessment Tool (*attached*) and receive a verbal financial update
10. **School Development Plan 2022-23 & Strategic Plan 2022-26** – to receive School Development Plan Mid Term Review (*attached*) and approve the CCHS Strategic Plan 2022-26 (*attached*)
11. **GDPR** – to receive verbal report
12. **Risk Register** - to review and approve Full CCHS Risk Register (*attached*)
13. **School Activities - Residential Visits and One Day Overseas Trips** - to receive a summary of previously approved and newly proposed visits (*attached*)

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14. **Governor Reports:**
 - 14.1 **Governor Visits** – to receive reports of formal visits since the last meeting (*attached*)
 - 14.2 **Governor Training** – to receive verbal report from the Training Link Governor and discuss opportunities for training or training taken
 - 14.3 **Safeguarding** – to receive verbal report from the Safeguarding Governor
 - 14.4 **Parents’ Association Matters** - to receive a verbal report on PA activities from the Business Manager
 - 14.5 **Better Buildings Committee** – to receive verbal report from the Governing Body representative

15. **GB Sub-Committees** – to approve the minutes of the following sub-committee meetings and receive verbal reports from all sub-committee chairs:
 - 15.1 Curriculum Committee – 2nd November 2022 & 22nd February 2023 (*attached x2*)
 - 15.2 Facilities & Finance Committee – 16th November 2022 & 8th February 2023 (*attached x2*)
 - 15.3 Staff & Student Matters Committee – 23rd November 2022 (*attached*)
 - 15.4 Management Committee – 2nd December 2022 (*attached*) & 10th March 2023 (*if available*)

16. **Senior Speech Day** – Wednesday 19th April 2023 - to note event and guest speaker, Dr Melissa Uchida, CCHS Alumna

17. **Any Other Urgent Business** (to be agreed with the Chair beforehand)
 - 17.1 Legionella Management Scheme – for approval (*attached*)

18. **Date of Next Meeting** – to agree the next Full GB meeting as 8.00am on Friday 7th July 2023