

MEETING OF THE FULL GOVERNING BODY

**To be held in the School in Room A3 (Languages Centre) & remotely via Zoom
at 8.00am on Friday 25th March 2022**

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2021-22, or the receipt of gifts or hospitality
3. **Minutes of the Meeting held on 15th October 2021** - to agree as a correct record (*attached*)
4. **Matters Arising** - to discuss any matters arising and not covered as a separate item
5. **Chairs' & Email Action** – to note items approved by the Chair of Governors, committee chairs or approved by whole GB by email since the last meeting (*if required*) and any other email correspondence:
 - 5.1. **Chairs' Action** – actions since last meeting (*none since last meeting*)
 - 5.2. **DfE & ESFA Letters** – to acknowledge receipt of required letters (*none since last meeting*)
 - 5.3. **School Management Accounts** - to acknowledge receipt of School Financial Management Accounts, Balance Sheet and Cashflow Forecasts for July 2021 to January 2022 (*Not included here, all received by email previously*)
6. **Governing Body Matters** –
 - 6.1 **GB Membership** - to review current membership including terms of office & committee membership (*attached x2*) and note membership changes
 - 6.2 **GB Structure** – to discuss change to current academy trust structure
 - 6.3 **Safeguarding Link Governor** – to approve new terms of reference (*attached*)
7. **Headteacher's Report to Governors** – to receive Headteacher's Report and verbal update to include: current schooling, COVID Catch-up Funding, and Staff & Student Wellbeing (*attached*)
8. **SSEF, Capital Development & Financial Update** – to receive the DfE School Resource Management Self-Assessment Tool (*attached*) and a verbal update
9. **Audit Actions** – to receive Juniper Internal Scrutiny Report 2021-22 - Report 2 (*attached*)
10. **GDPR** – to receive verbal update
11. **School Development Plan 2021-22** – to receive and discuss Mid-Term Review (*attached*)
12. **Risk Register** - to review and approve Full GB section of the Risk Register (*attached*)
13. **School Activities - Residential Visits and One Day Overseas Trips** - to receive and approve (*attached*)

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14. **CCHS Term Dates 2023-24** – to approve (*attached*)
15. **Governor Reports:**
 - 15.1 **Governors Visits** – no formal visits due to the COVID situation
 - 15.2 **Governor Training** – to receive reports on any training undertaken, and discuss any plans or opportunities for training from Training Link Governor
 - 15.3 **Safeguarding** – to receive verbal report from Safeguarding Governor
 - 15.4 **Parents' Association Matters** – to receive a verbal report on PA activities from the Deputy Headteacher
 - 15.5 **Better Buildings Committee** – to receive verbal report from Governing Body Governor representative
16. **GB Sub-Committees** – to approve the minutes of the following sub-committee meetings and receive verbal reports from all sub-committee chairs:
 - 16.1 Management Committee – 3rd December 2021 (*attached*) & 4th March 2022 (*attached*)
 - 16.2 Facilities & Finance Committee – 17th November 2021 & 11th February 2022 (*attached x2*)
 - 16.3 Curriculum Committee – 20th October 2021 & 19th January 2022 (*attached x2*)
 - 16.4 Staff & Student Matters Committee – 30th November 2021 (*attached*) & 15th March 2022 (*if available*)
17. **Senior Speech Day** – Wednesday 20th April 2022 – to update on event and attendance
18. **Behaviour Policy** – to approve, minor terminology amendments only (*attached*)
19. **Any Other Urgent Business** (to be agreed with the Chair beforehand)
20. **Date of Next Meeting** – to agree the next Full GB meeting as 8.00am on Friday 9th July 2022

The Academy Trust AGM will be held directly following the Full GB meeting.