

**MEETING OF THE FULL GOVERNING BODY
Friday 13th October 2017 in Room M2 (Music Block)**

8.15 AM FOR COFFEE WITH NEW STAFF (*see attached sheet*), FOLLOWED BY THE AUDIT COMMITTEE MEETING STARTING AT **8.30AM** & THEN THE FULL GB MEETING

AGENDA

- 8.45am 1. **Apologies for Absence**
2. **Declaration of Business Interests**
- 8.50am 3. **Governing Body Matters -**
- 3.1 **GB Membership** – to receive update and note requirement for a Staff Governor election at the end of the Autumn Term (*attached*)
- 3.2 **Associate Members** – to approve annual re-election
- 3.3 **Headteacher’s Performance Review** - to re-confirm the appointment of the Chair of Governors, Chair of Staff & Student Matters Committee and external advisor to carry out the Headteacher’s Performance Review in 2017-2018 and to appoint a Review Officer
- 8.55am 4. **Minutes of the Meeting held on 7th July 2017** - to agree as a correct record
(attached)
5. **Matters Arising**
- 9.00am 6. **GB Governance Documents** - to re-approve:
- 6.1 The terms of reference for the Full GB – no amendments (*attached*)
- 6.2 The terms of reference for all GB sub-committees: Management, Facilities & Finance, Staff & Student Matters, Curriculum, Staff Disciplinary, Staff Disciplinary Appeals, Staff Pay and Staff Pay Appeals (*attached*) and Audit Committee Terms of Reference (*already received in Audit Committee pack*)
- 6.3 GB Standing Orders – no amendments (*attached*)
- 6.4 The GB Scheme of Delegation – no amendments (*attached*)
- 9.05am 7. **Headteacher’s Report to Governors** – to receive the Headteacher’s Report to Governors (*attached*)
- 9.10am 8. **Admissions Policy** – to receive update and discuss future policy (*attached*)
- 9.30am 9. **Campus Development** – to receive information (*attached*)
- 9.35am 10. **Risk Register** - to review Full GB section of Risk Register (*attached*)
- 9.40am 11. **Financial Regulations** (includes: Whistleblowing Policy, Governors’ Allowances and Best Value Statement) – to re-approve (*to be sent electronically to all post Facilities & Finance Committee approval on 9th October*)
- 9.50am 12. **GB Sub-Committees** – to approve the minutes of the following sub-committee meetings and receive verbal reports from sub-committee chairs:
- 12.1 Management Committee – 3rd July and 22nd September 2017 (*attached x2*)
- 12.2 Facilities & Finance Committee – 9th October 2017 (*verbal report*)

- 10.00am **13. Senior Speech Day Speaker** – to receive update on guest speaker
- 10.25am **14. School Activities - Residential Visits and One Day Overseas Trips** - to receive an update on changes to previously-approved and newly proposed visits (*attached*)
- 10.30am **15. Governor Reports:**
- 15.1 Governors' Visits** - to receive report(s) on visits taken since the last meeting
- 15.2 Governor Training** – to receive reports on any training undertaken, and discuss any plans or opportunities for training
- 15.3 Safeguarding** – to receive verbal report from Safeguarding Governor
- 15.4 Parents' Association Matters** - to receive verbal report on PA activities from Governing Body representative
- 15.5 Better Buildings Committee** – to receive verbal report from Governing Body representative
- 10.45am **16. Additional Information** – to receive questions on:
- 16.1 School Development Plan 2017-18** (*attached*)
- 16.2 Examination Review 2017** including Year 13 Leavers' Information (*attached*)
- 17. Chair's & Email Action** – to note items already approved by the Chair or approved by GB by email, if required.
- 10.55am **18. Any Other Urgent Business** (to be agreed with the Chair beforehand)
- 11.00am **19. Date of Next Meeting** – to agree the next Full GB meeting as 8.15am on Friday 9th March 2018