

**CCHS CAPITAL DEVELOPMENT LTD (Company No: 02995298)**

**Minutes of the Annual General Meeting of CCHS Capital Development Ltd  
held at the School & via Teams at 4.00pm on Monday 4<sup>th</sup> December 2023**

<b>Present:</b>	Richard Vass Stephen Lawlor Richard Brown Andrew Bonwick Stephen Miles Jason Oster Sarah de Souza-Ingle Svetlana Warhurst	Chair (via Teams) Headteacher (via Teams) (via Teams) (via Teams) (via Teams)
<b>In Attendance:</b>	Melissa Mulgrew Wendy Newton	Business Manager & Company Secretary Clerk to Governors

**ITEM 1 – APOLOGIES FOR ABSENCE**

1. There were no apologies of absence, all committee members were present.

**ITEM 2 - DECLARATION OF INTERESTS**

2. There were no declarations of business interest further to those already stated on the Register of Business Interests for 2023-24, or conflicts of interest, or receipts of gifts or hospitality reported.

**ITEM 3 - MINUTES OF THE PREVIOUS MEETING**

3. The minutes of the AGM held on 2<sup>nd</sup> December 2022 were agreed as a true record. There were no matters arising.

**ITEM 4 – SHAREHOLDERS’ ANNUAL REPORT & FINANCIAL STATEMENTS**

4. The annual report and financial statements of CCHS Capital Development Ltd for the year ending 31<sup>st</sup> August 2023 were received and no queries were raised.
5. The Business Manager reminded Directors that the CCHS Academy (Company No: 07445392) provided unlimited guarantee to CCHS Capital Development Ltd for its liabilities as at 31<sup>st</sup> August 2023. The Company was therefore entitled to exemption from audit under Section 479A of the Companies Act 2006. The Directors noted the guarantee and **agreed** to the audit exemption.
6. **Decision.** The annual report and financial statements of CCHS Capital Development Ltd for the year ending 31<sup>st</sup> August 2023 were **approved** as presented.

**ITEM 5 – ANY OTHER BUSINESS**

7. No other items of business were raised, and Richard Vass was thanked for his work during his time as Chair of the Committee.

The meeting closed at 4.05pm

Agreed as a true record.

Richard Brown  
Chair

Date: 3<sup>rd</sup> December 2024

**ACTION**