



## Headteacher

Mr Stephen Lawlor, BA (Hons),  
PGCE, PGCPSE, NPQH

# Chelmsford County High School for Girls

A progressive grammar school community,  
committed to excellence in girls' education and empowerment

Broomfield Road  
Chelmsford  
CM1 1RW  
T: (01245) 352592  
F: (01245) 345746  
E: office@cchs.co.uk  
www.cchs.co.uk

## Information Guide for Year 7 2025 Entry

CCHS will be using an Entrance Test supplied by Future Stories Community Enterprise (FSCE).



The Entrance Test consists of 3 elements: English, Mathematics and Creative Writing. Children are expected to show ability appropriate to the Key Stage 2 curriculum. **No additional preparation is necessary.** There are no 'practice papers', but a familiarisation paper is available on our website.

The English and Mathematics elements are marked by computer and age-standardised. **All students with an eligible score from those two elements will have their creative writing element assessed.**

In order to be eligible for admission to the school, candidates must achieve an 'eligible score' which includes minimum standards in each element of the test. This is not a pre-defined pass mark, but reflects a candidate's position in the rank order of standardised scores in the Mathematics and English elements, once a minimum standard for Creative Writing has been achieved.

The Admissions Committee will determine, by reference to performance in the tests, an appropriate eligible score and a rank order of children who should be offered a place.

### REGISTRATION FOR THE CCHS ENTRANCE TEST

The CCHS Supplementary Information Form (SIF) can be submitted online from 9am Wednesday 24<sup>th</sup> April 2024 until 4pm Friday 21<sup>st</sup> June 2024.

You will need to register for a passcode which can be found by clicking on the following link (**this will not be available until registration opens**).

<https://admissions.cchs.essex.sch.uk/>

On this page it says, "If you do not have a passcode, click here to sign up". Click on this link, enter your details, and click request passcode. You will then receive an email with a passcode which will allow you to complete the registration form.



## Frequently Asked Questions

**Q: How old should my daughter be when she takes the test?**

**A:** The test is normally available to children aged at least eleven years and under twelve years on 31<sup>st</sup> August 2025.

*Please refer to page 12 of our Admissions Policy should your daughter be considered underage or over age.*

**Q: Where does my daughter take the Entrance Test?**

**A:** Applicants who have registered for the CCHS Entrance Test will be tested at Chelmsford County High School for Girls, Broomfield Road, Chelmsford, CM1 1RW.

**Q: What happens if my daughter is ill on the day of the test?**

**A:** If you are at all uncertain about your daughter's health on the day of the test, please withdraw her by contacting the school (01245 352 592). Subject to confirmation from the family doctor, hospital consultant or specialist doctor, she may be permitted to take the test on an alternative date. Should your daughter be taken ill she will be escorted to the medical room. Please note that if your child is too ill to continue and leaves the premises, she will not be allowed to complete any test she has already started.

**Q: What happens if something else occurs near (or on) the day of the test which prevents my daughter performing to her best?**

**A:** When you present your daughter for the test it is expected that you are satisfied that there are no other circumstances that have occurred that will prevent her from performing to her best. If you are at all uncertain about your daughter's physical or mental health on the day of the test, please withdraw her by contacting the school. Subject to sufficient confirmation from the family doctor, hospital consultant or specialist, arrangements will be made for the test to be taken on an alternative date.

**Q: Will my daughter have the opportunity to take practice papers?**

**A:** Practice papers are not available. Familiarisation papers are available to download from the CCHS website.

**Q: How do I contact the CCHS Admissions Office?**

**A:** The admissions office is open Monday to Friday, 8am to 3.45pm (term time only), please email [admissions@cchs.co.uk](mailto:admissions@cchs.co.uk).