

## **DONATION PAYMENT FORM**

| Bankers Order Form   |
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| To (Name and address of your bank)   |
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|  |
| I (your full name)   |
| (your address incl postcode)   |
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|  |
| I would like to make a <b>regular donation</b> by standing order. Please make regular monthly payments of:   |
| (Please tick amount)         £20         £30         £50         £100         other         £  |
| OR, I would like to give a <b>single donation</b> of:  |
| I request you pay to: Lloyds Bank, 77-81 High Street, Chelmsford, Essex CM1 1DU  |
| Account No:         47522660           Sort Code:         30-91-85   |
| For the credit of Chelmsford County High School for Girls  |
| Quoting reference.     (for official use only)   |
| for a period of seven years (for Years 7-13) (84 payments) starting on   |
| OR, for a period of two years (for Years 12-13) (24 payments) starting ON  |
| Your Account name: Account No:   |
| Sort Code:   |
| Gift Aid declaration   |
| I would like all donations made to <b>CCHS Capital Development Limited</b> or <b>Chelmsford County High School for Girls</b> from the date of the declaration and all future donations to be Gift Aid donations until notified otherwise. I declare that any donations in the current tax year and in the future made by me to CCHS Capital Development Limited (the benefiting charity) or Chelmsford County High School for Girls in return for which I receive no direct benefits, services or favours, shall be treated by the Charities as a Gift Aid donations. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. |
| <ul> <li>Want to cancel this declaration</li> <li>Change your name or home address</li> <li>No longer pay sufficient tax on your income and/or capital gains</li> </ul>  |
| If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.  |
| Signature:       Please return completed forms to:         Mrs J Smith, Finance Department       Chelmsford County High School for Girls         Broomfield Road       Chelmsford Essex         CM1 1RW       CM1 1RW  |