

Privacy Notice – Alumnae data

What is the service being provided?	Personal data of former students/staff of the school who are members of CCHS Alumnae Society							
What personal data do we need from you?	Name; email; dates at school; University and career details							
Who will be using your Personal Data?	Who is the Data Controller ?	Chelmsford County High School for Girls						
	Who is the Data Controller's Data Protection Officer ?	Lauri Almond (Essex County Council)						
	Are there any Data Processors ?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
	Who are they?	Not applicable						
What will it be used for and what gives us the right to ask for it and use it?	The Purpose(s) :	To maintain an Alumnae Society to support the school						
	The Legal Condition(s) :	Consent						
	You may withdraw your consent at any time by contacting us							
Who else might we share your data with?								
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	NO							
How long will your data be kept?	When will it stop being used?	Upon termination of membership of the Society						
	How long after this will it be deleted?	As above						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input type="checkbox"/>	Erase	<input type="checkbox"/>
	Restrict	<input type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input type="checkbox"/>	Automate	<input type="checkbox"/>
[Delete any of the following rows which do not apply]								
We will make automated decisions or profile you based on your data	How will this be done?	Not applicable						
	What will happen as a result of the decisions?	Not applicable						
As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:	We only process this data with your consent which you are free to withdraw at any time						
	This is what could happen if you refused to let us use your data for this purpose:	We could not accept you as a member of the Alumnae Society						
As you are not	This is who is giving us your	Not applicable						

giving your data directly to us:	personal data:				
	This is a source of personal data open to anyone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	These are the categories of personal data being given to us	Not applicable			
Visit the following links for more information about Privacy Law, our obligations and your Rights:					
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016					
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:					
Postal Address	Essex County Council. County Hall. Chelmsford. CM1 1QH				
Email	DPO@essex.gov.uk				
Phone Number	03330322970				
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:					
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF				
Online Form	https://ico.org.uk/concerns/handling/				
Phone Number	0303 123 1113				