



Chelmsford County High School for Girls

Parents' Association

MINUTES OF AGM MEETING

Wednesday, 19th October 2016

Present:

Nicole Chapman, Stephen Lawlor, Joanne Dennis, David King, Alison Maguire, Ros Cornish, Nicola Bailey, Sylvetta Kargbo

Apologies:

Sally Jones, Sarah Steel, Sarah Burgess, Janice Oster, Kala Patel, Nicki Andrew, Tracy Gigov, Karen Greenland

Acceptance of Previous Minutes

The previous minutes were adopted.

Matters Arising

There were no matters arising.

Chairman's Report

Joanne reported that at the start of last year the PA had lost many long-standing committee members and that it had been reluctantly agreed to temporarily scale back activities as a result. In particular, the Christmas Fayre did not go ahead and was replaced with smaller lunchtime stalls. Due to new members coming in last year and the interest shown by new year 7 parents we feel now able to get back to previous results. This term we have already held a successful quiz and provided refreshments for the Grammaticus concert. The Christmas Fayre is also definitely going ahead this year and the ball is booked for next summer.

Joanne offered thanks on behalf of the PA to all parents who had offered their time and money to support our events. She also welcomed the new year 7 parents who had shown an interest in joining or helping.

Joanne also offered thanks to Tony Liversedge for running the Wish List Lottery and to Debbie Brown for her help in running mock interviews for Year 13 students and Jackie Patient for auditing the accounts.

Mrs Chapman seconded her thanks for Debbie Brown's assistance and explained that the interviews were set up offsite with the aim of giving the girls practice of a formal interview experience. It is understood that a replacement has been found for Debbie

Treasurer's Report

Copies of basic accounts were circulated to the Meeting. The treasurer's report and full accounts will be on the website. No objections were made to the accounts.

While the accounts showed profits were £3000 down on the previous year it should be noted that the previous year represented the best ever results and given that we had not been able to hold the Christmas Fayre the results were not too disappointing.

It was noted that the funds raised by the Wishlist Lottery were down £300 despite a larger intake. Consideration was to be given as to how better promote this. The concern is as parents are advised of this at the same time as the Enrichment Fund and Better Buildings fund it could be too much at once.

On a positive note clothes recycling raised around £1,400 and nearly new uniform over £2000. Both really are money for nothing. Christmas draw raised around £2,500 and thank again were due to Mutlows for their continuing support.

Over the year around £18,000 was donated to the school for speech day prizes, stage lighting, video cameras and sixth form study area refurbishment. The video cameras are of use across the school and means that invited speakers such as a holocaust survivor who recently visited the school can be recorded for future years. It will also mean that recordings can be made and sold of concerts and shows. At the year-end there is about £5,000 available.

David also thanked Jackie Patient for acting as auditor especially as her daughter was no longer in the school and noted that she had refused to accept any gift for this work.

All present were asked to spread the word about "Easy Fundraising" as a no effort way of raising money as well as Fund matching which is offered by many companies. The new coop fundraising scheme should also be publicised.

It was resolved the accounts were approved and should be signed.

Election of Officers

The existing officers offered to stand again although Joanne noted it would be her final year. There were no other challengers therefore officers elected as follows:

Chair:	Joanne Dennis, proposed by David King and seconded by Mrs Chapman
Vice Chair:	Sarah Steel, proposed by David King and seconded by Joanne Dennis
Secretary:	Alison Maguire, proposed by Joanne Dennis and seconded by David King
Treasurer:	David King, proposed by Joanne Dennis and seconded by Alison Maguire

Committee Members

The following agreed to stand and were accepted onto the committee:

Sylvetta Kargbo and Steve Gregg.

The following people agreed to remain on the committee:

Joanne Dennis, David King, Alison Maguire, Nicki Andrew, Janie Oster, Stephanie Smith, Theresa Buckland, Nicola Bailey, Sarah Burgess, Sarah Steel, Rick van Blanken, and Tracy Gigov.

The following people have resigned since the last AGM:

Penny Cowper (as no longer a school parent). Members who did not attend nor send apologies were deemed to have resigned.

Any Other Business

Mrs Chapman and Mr Lawlor expressed their thanks to the committee for its help and support of the school and asked that this be put on record. Julia and Sue and Sharon (in the absence) for their contributions to the PA and offered a token of their appreciation.

Ways of promoting the PA were discussed and it was agreed the school should continue to highlight the amount of funds raised and how this helps finance items the school could not otherwise afford.

As well as publicity such as newsletter and section in the weekly bulletin Sylvetta suggested we may get the best response by more directly involving the girls.

Date of Next AGM Meeting

Wednesday, 18th October 2016