



**Headteacher:**  
Mrs N Chapman, BA. MBA

**CHELMSFORD  
COUNTY HIGH SCHOOL**  
*For* **GIRLS**  
A FOUNDATION GRAMMAR  
SCHOOL

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10<sup>th</sup> November 2009

Dear Parents,

**Year 9 Trip to Ypres October 2009**

Following the cancellation of this trip and subsequent visit to Duxford, we are now able to confirm that the only cost incurred was for coach hire. This means that a refund of £28 is available.

Please complete the attached reply slip, showing your selection, and return to the Finance Office.

Yours sincerely,

Dr H Graham  
Head of History

<p><b>To: The Finance Office, Chelmsford County High School for Girls Year 9 Refund following cancellation of Ypres Trip and subsequent visit to Duxford</b></p> <p><b>Please delete as required</b></p> <ul style="list-style-type: none"> <li>• Please make a cheque payable to.....</li> <li>• I paid via Parent Pay – please credit my Parent Pay account</li> <li>• I wish the refund to be credited to my daughter’s cashless catering a/c</li> <li>• I wish to donate my refund to School Subscriptions</li> </ul> <p>Signature: ..... Date: .....</p> <p style="text-align: center;">Parent/Guardian</p> <p>Name of Pupil: ..... Tutor Group: 9.....</p>	<b>Office Use Only</b>		
	<b>History Trip to Ypres REFUND</b>		
	<p><b>Name:</b></p> <p><b>Form: 9</b></p> <p><b>Date:</b></p>		

