



**Headteacher**

Mrs Nicole Chapman, BA, MBA

# Chelmsford County High School for Girls

A Foundation Grammar School and Specialist College

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14 May 2010

Dear Parents

## **Year 9 Enrichment Day to The National Gallery, London - 10<sup>th</sup> June 2010**

The Art and Design Department is planning to visit **The National Gallery on Thursday 10<sup>th</sup> June 2010** with all of our Year 9 students. The day will give your daughter the opportunity to visit the main collection. There will be activities to encourage the students to look at and find out about various paintings in the collection.

We shall be leaving school at 8.00 a.m. for London by coach and the girls will be supervised by members of the department and other staff. Return to school will **not** be at the normal school finishing time **and students will need to organise alternative transport arrangements in advance**. We anticipate our return at approximately 4.30 p.m.

Your daughter will need to bring a packed lunch (no glass bottles please) and a small amount of money for souvenirs. As with all trips and visits, participation is dependent on acceptance of the School's Code of Conduct which you and your daughter have already signed.

In order for this visit to take place we would seek a voluntary contribution of £13.00. This sum covers travel by coach to London. The school's preferred method of payment is via Parent Pay. If using this system, you will still need to return the permission slip below. If you are unable to use Parent Pay, please complete the slip and return it, with your contribution of £13.00, in a sealed envelope marked with your daughter's name, Form and 'National Gallery', **to the Finance Office** (cheques should be made payable to Chelmsford County High School). The deadline for receipt of payment, by either method, is **Friday 21st May 2010**.

If you are concerned about meeting the full cost, please return the slip and attach a letter addressed to Mrs Chapman, Headteacher, who will consider your request.

If you have any queries, please do not hesitate to contact me at school.

Yours sincerely,

Mr O Lennox  
Art & Design Department



To: Finance Office, Chelmsford County High School for Girls.  
National Gallery Visit : 10<sup>th</sup> June 2010

I have read and understand the details of the trip and I accept the arrangements for travel and supervision. I would like my daughter

..... form ..... to take part.

- I have made my contribution using Parent Pay
- I have enclosed my contribution of **£13.00**.

Signed: ..... Date: .....  
Parent/Guardian

Emergency Contact number.....

Does your daughter suffer any medical conditions we need to be made aware of for this trip?  
Yes/No Details

.....

**Office Use Only**

Please cross through if  
~~receipt not required~~

**Art: National Gallery**

**Name:**

**Form: 9**

**Date:**

**Received: £13.00**

**Cheque**

**Cash**