



Headteacher:
Mrs N Chapman, BA, MBA

CHELMSFORD
COUNTY HIGH SCHOOL
For GIRLS

A FOUNDATION GRAMMAR SCHOOL
AND SPECIALIST COLLEGE

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1st February 2010

Dear Parents,

Year 8 German Study Visit - June 2010

The German Department is organising a trip to the Rhineland for Year 8 students to take place from **Monday 21st June – Friday 25th June 2010**. The students will travel by coach and ferry and stay in the Hotel Erholung in St. Goarshausen on the Rhine. During the visit there will be excursions to various places of interest which may include Bonn, Koblenz, a boat trip on the river and a chair lift ride in Boppard. Students will be supervised throughout the visit by staff except in their free shopping time of ½ to 1 hour in Bonn and Boppard, when they will be in groups of no less than four and there will always be staff available at a place where students can find them in case of problems. The students will have specific tasks to do in German which will involve interviewing people and investigating tourism in the area and they will also write a diary in German about their week. As part of the cultural experience, we will also be visiting a wine producer who explains how wine is made. The students have the opportunity to taste a very small amount of 3 wines, but if your daughter does not wish to do so, grape juice is provided as an alternative. We expect students to behave responsibly at all times during the visit and to follow instructions that they are given by staff.

This visit is not a compulsory part of the course but an enrichment activity to enable students to familiarise themselves with German culture and practise the language. We have had a large take-up for this visit in the past, but I must point out that the hotel, which we fill, can accommodate up to **110** beds for students, and places will therefore be allocated on a first come, first served basis. However, there will be a waiting list should the visit be oversubscribed.

As with all trips and visits, students are expected to abide by the School's Code of Conduct, which they have agreed and signed.

The cost of this 5 day/4 night trip is £275, which includes:

- Travel by coach and ferry
- Hotel accommodation on a half board basis + packed lunches
- All excursions, activities and study materials

I must emphasise that if the level of support is deemed to be inadequate the activity will not take place.

A first instalment of **£100** is payable by **Friday 26th March 2010** and the final payment of **£175** will be due by **Friday 7th May 2010**.

Your daughter will need her own passport for this visit, together with her own European Health Insurance Card (EHIC) and both these documents will be collected in prior to the visit in the week beginning 7th June 2010. You will receive a reminder of these dates and details of the arrangements for handing in documents. I am sure you appreciate the importance of the correct documentation and permission forms being in school in advance of the trip to be checked so that we can collate all the information necessary for a successful and safe trip for your daughter.

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You must advise us in writing as soon as possible if your daughter holds a non-UK passport, giving details of the passport - country of issue, place of birth and passport number - as we will need to apply for visa exemption.

A parental permission form for completion and further details about the visit, including journey times and emergency contact numbers, will be provided nearer the time.

If you decide that you do not wish your daughter to take part in this visit, she will need to attend school as usual and a programme of activities will be organised for her.

If you would like your daughter to take part, please arrange payment of the first instalment of **£100** by **Friday 26th March**. The school's preferred method of payment is via Parent Pay. If using this system you should still return the 'First Instalment' slip (attached). If you are unable to use Parent Pay, please attach a cheque (payable to Chelmsford County High School) to the slip and return to the Finance Office in an enveloped marked with your daughter's name, form and "Rhineland Trip".

Please note that once final numbers have been given to the travel company the school pays the whole amount for each student and there can be no refund unless a replacement is found.

I shall be hosting a short meeting for parents and students on **Tuesday 18th May** from 6pm- 7p.m. in the School Hall. This will be an opportunity to ask questions and to obtain more information about the arrangements in Germany.

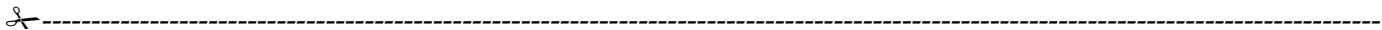
Should you have any queries in the meantime please do not hesitate to contact me.

Yours sincerely,

Miss M. Cooke
Head of German

FIRST INSTALMENT SLIP

<p align="center">Please return to Finance Office by Friday 26th March 2010 Re: Rhineland Study Visit – June 2010</p>	<p align="center">Please strike through this box if you do not require a receipt <i>Office Use Only</i></p>						
<p>I would like my daughter to take part in the study visit to Germany. I have read and understand the arrangements concerning details of the trip and supervision as set out in the letter dated February 2010 and am prepared to pay the cost of £270</p> <ul style="list-style-type: none"> • I enclose a first instalment of £100* • I enclose payment in full of £275* <p>(Cheques should be made payable to Chelmsford County High School)</p> <ul style="list-style-type: none"> • I have paid via Parent Pay* * delete as appropriate <p>Daughter's name: Form:</p> <p>Signed: Date:</p> <p align="center">Parent/Guardian</p>	<p align="center">Yr 8 Rhineland June 2010</p> <p>Name:</p> <p>Form: 8</p> <p>Date:</p> <p>Received: £100/£275</p> <table border="1" data-bbox="1118 994 1463 1057"> <tr> <td>Chq</td> <td></td> <td>Csh</td> <td></td> <td>PP</td> <td></td> </tr> </table>	Chq		Csh		PP	
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FINAL PAYMENT SLIP

<p align="center">Please return to Finance Office by Friday 7th May 2010 Re: Rhineland Study Visit – June 2010</p>	<p align="center">Please strike through this box if you do not require a receipt <i>Office Use Only</i></p>						
<p>I enclose a final payment of £175*. (Cheques should be made payable to Chelmsford County High School) I have paid via Parent Pay*</p> <p>Daughter's name: Form:</p> <p>Signed: Date:</p> <p align="center">Parent/Guardian</p>	<p align="center">Yr 8 Rhineland June 2010</p> <p>Name:</p> <p>Form: 8</p> <p>Date:</p> <p>Received: £175</p> <table border="1" data-bbox="1118 1890 1479 1935"> <tr> <td>Chq</td> <td></td> <td>Csh</td> <td></td> <td>PP</td> <td></td> </tr> </table>	Chq		Csh		PP	
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