



Headteacher:
Mrs N Chapman, BA, MBA

CHELMSFORD
COUNTY HIGH SCHOOL
For GIRLS

A FOUNDATION GRAMMAR SCHOOL
AND SPECIALIST COLLEGE

Broomfield Road
Chelmsford
CM1 1RW

Telephone: (01245) 352592

Fax: (01245) 345746

email: office@cchs.essex.sch.uk

website address: www.cchs.co.uk

Dear Parent

I am writing to introduce myself and the new Technology Team as well as give you some information about our plans for your daughter's Technology course over the next year.

Your daughter has one lesson of Technology per week. During these lessons we will be covering the theory content of the course in preparation for the examination in June. Every fourth lesson will be a coursework clinic. During those lessons, students whose coursework does not require developing will have the opportunity to do practice papers to improve their examination technique.

Mrs Warner, Mrs Williams and I moderated all the submitted coursework during the summer holidays so we will be able to give feedback and set targets for every student who wishes to improve her coursework. We are planning to speak to each of the girls individually to discuss her work and the grade she aspires to achieve. These discussions will be conducted during lesson time unless your daughter would like to make an alternative appointment to discuss her work in private.

We are generally pleased with the work submitted and in most cases the adjustments needed to achieve full potential are minor. Homework time has been allocated as one hour per week and should be used to make the necessary modifications. Once the coursework has been completed to the satisfaction of all concerned, homework time should be used for extra revision.

The final deadline for coursework is Thursday, 1st April. After this date it will be marked and submitted to the examination board. We would appreciate your support in ensuring your daughter is spending an appropriate amount of time at home to complete her coursework targets.

Please feel free to contact me if you have any questions.

Yours sincerely

Kerrie Rankin
Head of Design Technology

