

CHELMSFORD  
COUNTY HIGH SCHOOL  
*For* GIRLS  
A FOUNDATION GRAMMAR SCHOOL  
AND SPECIALIST COLLEGE

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5<sup>th</sup> October 2009

Dear Parents,

### French Exchange

We would like to organise another French Exchange this year with Notre Dame de Bellegarde, an independent, Catholic lycée in Neuville-sur-Saone, just north of Lyon.

The Exchange has proved very successful in the past and many girls return for a second or third time. The location gives students the opportunity of exploring Lyon and the surrounding area and also has the advantage of being within easy reach of the Alps to the east and Provence to the south. We would strongly recommend the exchange to anyone who would like to improve their French in the best way yet discovered. Although seeming to be a daunting prospect, those who have attempted it have found the experience well worthwhile.

Families are expected to offer hospitality to the partner, treating them as they would any guest. There are no other obligations, although a few outings are always appreciated. There are no organised trips out; the intention is for students to experience normal family life, whatever that may be! Your daughter will be given more information on how to approach both parts of the exchange nearer the time. During the French stay in England, CCHS staff will be 'on call' as required and members of staff will accompany the group to France and will be staying in the area. The first half of the exchange will take place during the Spring Holiday. The French will arrive on **Thursday 8<sup>th</sup> April 2010** in the afternoon/evening and will leave on the morning of **Monday 19<sup>th</sup> April 2010**.

We shall travel to France on **Saturday 10<sup>th</sup> July 2010**, returning on **Wednesday 21<sup>st</sup> July 2010**. As last year, we hope to travel by plane with Easyjet from Stansted to Lyon. Prices and itinerary can only be confirmed once the summer timetables are published and bookings are made. The cost in recent years has been around £200. Once booked the flights are subject to Easyjet booking conditions which mean that they are non-refundable and only transferable at extra cost. In order to benefit from the cheapest possible flight prices, I need to be able to book as soon as the summer schedule is published. Although I cannot give you a definite price in advance, I will refer back to you if the cost rises significantly above £200. I will pay by credit card over the internet and will write again informing you of the total and asking for immediate payment of the balance. **Please note therefore that in returning the reply slip, you are authorising me to book the flight for your daughter.** Our school travel insurance does cover events such as cancellation due to illness etc with a small excess.

As participation in the French Exchange involves the whole family, I am holding an information evening for parents and students on **Wednesday 14<sup>th</sup> October 2009** from 6.30 to 7.00 p.m. in Room 6. During this meeting, I will also address issues of student safety relating to exchange visits. It is very important that parents have a clear understanding of what is expected of them when caring for the French partner, as well as what to expect from the French family.

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If you would like your daughter to take part in the exchange, please arrange for an initial, non-refundable payment of **£170** by **Monday 19<sup>th</sup> October 2009**. The school's preferred method of payment is via Parent Pay. If you are unable to use this system, please complete and return the attached slip with a cheque, payable to Chelmsford County High School, enclosed in an enveloped marked with her name and form and addressed to the Finance Office.

Your daughter should also complete the attached Personal Details form and ensure it is returned, with a current photo, to her French teacher, by **Monday 19<sup>th</sup> October 2009**. Parents should ensure that they read through what their daughter has written, remembering that the 'matching' is done by the teachers in France; the clearer the description of your daughter and your family life, rules etc, the easier it will be to find a suitable partner.

As with all trips and visits, participation is dependent on acceptance of the school's Code of Conduct and receipt of the signed agreement.

If you have would like more information, please do not hesitate to contact me.

Yours sincerely,

Mrs M.Gulliver Head of French

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<p><b>Please return this slip and payment by Friday 19<sup>th</sup> October 2009 To: Finance Office French Exchange 2009</b></p>	<p>Please strike through this box if you do not require a receipt. <b>Office Use Only</b></p>					
<p>I would like my daughter to take part in this coming year's French exchange.</p> <ul style="list-style-type: none"> <li>• I enclose a initial payment of <b>£170</b>. (Cheques should be made payable to Chelmsford County High School)</li> <li>• I have paid via Parent Pay</li> </ul> <p><i>Please delete as appropriate</i></p>	<p align="center"><b>French Exchange 2010</b></p>					
<p>I confirm that I have read the above letter in detail and that I will pay the balance necessary for my daughter's flight to Lyon. I understand that the payment is non-refundable and that flights booked on my behalf are subject to easyJet terms and conditions.</p> <p>Daughter's Name (exactly as it appears on her passport):</p> <p>.....Form: .....</p>	<p><b>Name:</b></p> <p><b>Form:</b></p> <p><b>Date:</b></p> <p><b>Received: £170</b></p>					
<p>*This will be a return visit to:</p> <p>..... Name of correspondent</p> <p>*This is the first time she has taken part in an exchange. <i>*Please delete as appropriate</i></p> <p>Signed: ..... Date: .....</p> <p>Parent/Guardian</p>	Chq		Csh		PP	

**FRENCH EXCHANGE - LYON**

SURNAME: .....

FORENAMES: .....

ADDRESS.....

TELEPHONE NO: .....

SCHOOL YEAR GROUP: .....

email ADDRESS: .....

DATE OF BIRTH: .....

AGE: .....

FATHER'S OCCUPATION: ..... MOTHER'S OCCUPATION: .....

NO. OF BROTHERS: ..... AGES:.....

NO. OF SISTERS: ..... AGES: .....

INTERESTS AND HOBBIES: .....

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PARENTAL RULES:(e.g. going out in the evening, etc., as guidelines for the French family)

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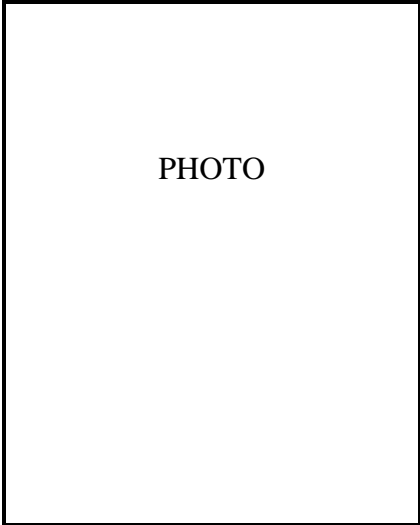
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MEDICAL PROBLEMS (e.g. allergies, handicap, phobias)

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There will be/will not be\* a responsible adult at home throughout the day during the French girl's stay.



ANY OTHER COMMENTS (e.g. pets, family situation, personality, adaptability)

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Signed: .....(Mother/Father/Guardian\*)