



Headteacher:
Mrs N Chapman, BA, MBA

CHELMSFORD
COUNTY HIGH SCHOOL
For GIRLS

A FOUNDATION GRAMMAR SCHOOL
AND SPECIALIST COLLEGE

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2nd November 2009

Dear Parents

Annual Parents' Meeting - Tuesday 17th November 2009 at 7.00pm

Following the Education Act 2005, governing bodies have no longer been required to hold an Annual Parents' Meeting, which was replaced by the publication of the School Profile in 2006. However, we believe that the Annual Parents' Meeting is a valuable opportunity for both parents and governors to discuss key issues/developments and to maintain a productive dialogue. The latest version of the School Profile can be found on the School website and a short financial report was attached to the paper version of this letter which your daughter should have brought home at the start of the month.

I am, therefore, pleased to invite you to this year's Annual Parents' Meeting called by the Governors, details of which are printed overleaf. We very much hope that as many of you as possible will be able to support us by attending the meeting to be held in the School Hall, to discuss with the Governors and senior members of staff your views on the School. We are inviting you to come for 7.00pm to have a cup of coffee and a chat with members of the Governing Body before the event commences at 7.20pm.

There will also be an opportunity to discuss key areas of development within the School during workshops with staff. Details of these are attached together with a reply slip.

I would be grateful if you would complete the attached reply slip to indicate whether or not you will be attending the meeting and, if so, to select your choice of workshop/surgery. I would also ask you to indicate any questions that you would like addressed during the evening; depending on the nature of these questions, responses will be given either during a plenary or during the surgery session when you will have the opportunity to discuss issues individually with a governor or senior member of staff.

I look forward to seeing you at the meeting.

Yours sincerely

David L Bebb
Chair of Governors



To: Mrs Wendy Newton, Clerk to the Governing Body, c/o Main Office, CCHS.

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Reply Slip

This is to confirm that:

I /we* will not be attending the Annual Parents' Meeting on 17th November 2009.

I /we* will be attending the Annual Parents' Meeting on 17th November 2009 and wish to select the two following options:

1. **Workshop 1 - Campus Development & Catering Update**
2. **Workshop 2 - Curriculum and Teaching & Learning**
3. **Workshop 3 - Pastoral Care**
4. **Surgery - An opportunity to speak on an individual basis to a Governor or senior member of staff**

Please indicate below the topic you wish to discuss so that you can be matched with the most appropriate member of staff or governor:

Signed: _____

Print Name: _____

Daughter's Name: _____

Form: _____

* Please delete as appropriate.