



Headteacher
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Chelmsford County High School for Girls

A Foundation Grammar School and Specialist College

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3rd May 2010

Dear Parents

SCHOOL GOVERNING BODY - GOVERNOR INFORMATION SESSION

We would like to inform parents that we currently have one vacancy for a Parent Governor on the School Governing Body, and two further Parent Governor vacancies are due to arise in the next few months. Before we send out requests for nominations for these positions, we thought that parents may like the opportunity to find out some information on the role of a governor and what is involved in being a member of the Governing Body of Chelmsford County High School.

We have arranged two short information sessions to be held at the School on Tuesday 18th May 2010 at 6.30pm and Friday 21st May 2010 at 11.30am. Each session should only last about 30 - 40 minutes and are aimed at giving a brief insight into governorship and, more importantly, an opportunity for parents to ask any questions they may have on this subject. The location of the briefing will be confirmed once we know the number of parents who will be attending.

If you are interested in attending one of the governor information sessions, please complete and return the reply slip below or if you have any further questions please contact Mrs Wendy Newton, the Clerk to Governors, via the School who will be most happy to help.

Yours sincerely

David Bebb
Chair of Governors

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Please return to: Mrs Wendy Newton, Clerk to Governors, Chelmsford County High School,
or e-mail a reply via: wnewton@cchs.essex.sch.uk

GOVERNOR INFORMATION SESSION

I / We will be attending the Governor Information Session on:

- Tuesday 18th May 2010 at 6.30pm*
- Friday 21st May 2010 at 11.30am* (* Please delete as appropriate)

Full Name: (Please Print Clearly)

Contact Telephone: Contact E-mail:

